Anahuac Municipal Development District

 Minutes

 Regular Meeting

 June 21, 2016

PRESENT:

Danny Thompson Chairperson

Janice Jircik Vice-Chairperson

Natalyn Royer Secretary-Treasurer

Bill Stults Member

GUESTS:

Sue Hawthorne Anahuac Progress – Reporter

Annette Abernathy AMDD Office Manager

ABSENT:

Brandi Brown Member

Agenda Item 1: Chairman Danny Thompson called the meeting to order at 6:00 p.m. with a quorum present.

Agenda Item 2: After a thorough discussion of the Stowell Street property, motion was made by Bill Stults, seconded by Natalyn Royer, to place the property with a realtor for sale. Three companies submitted a proposal for sale of this property. Proposals were received from Tania Krowski with Mary Dunn Real Estate, Neil Bennett with Texas Realty Group and Lilllie Fontenot with Keller Williams Realty Clear Lake. All in favor, motion carried.

Directors then discussed each realtor company with their information submitted and fees to be charged. Janice Jircik made a motion to place this property with Lillie Fontenot of Keller Williams Realty. Motion was seconded by Bill Stults. All in favor, motion carried.

Agenda Item 3: In reference to an annual audit schedule for AMDD, Natalyn Royer advised the board that she, along with Annette Abernathy, had met with Gary Ratliff, CPA, concerning an audit. Mr. Ratliff asked many pertinent questions and then stated that he felt AMDD should wait until the year end of 2016 considering that this would give a complete year of records that have been maintained on the new accounting system set up with Quick Books. Motion was made by Bill Stults, seconded by Danny Thompson, to go forward with the audit in January 2017. All in favor, motion carried.

Agenda Item 4: Concerning the employee/contract labor classification, Natalyn Royer stated that she also covered this area of concern with Mr. Ratliff. After a lengthy discussion Mr. Ratliff stated that he felt that AMDD could retain this position as contract labor. Motion was made by Janice Jircik, seconded by Bill Stults, to continue the classification of office administrator as contract labor. All in favor, motion carried.

Agenda Item 5: Danny Thompson stated that he had met with Richard Lassiter, owner of the majority of the property where the city park would be located, and he indicated his interest in donating or selling to AMDD at a reasonable price. Mr. Thompson stated that Mr. Lassiter agreed to have a sit down meeting with Director Bill Stults and himself at a later date to discuss all the details for the possible transaction.

Agenda Item 6: In reference to the Farmers Market, Bill Stults informed the directors that a farmers market has already been implemented by Julie Barrow who owns Anahuac Florist and hosts the market at her business location. The market was opened for the first time on Saturday June 16, 2016, and was a success with 12 vendors, free hot dogs and a live band for entertainment. He stated that there was no need to continue looking into this project. All directors agreed and were pleased that Ms. Barrow has under taken this project for the residents of Anahuac.

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Agenda Item 7: Application for financial assistance was submitted by Anahuac Cleaners for $5,000 to help offset a water bill and for help with repairs to equipment sustained by the last rain and wind storm. After discussing the information submitted, Bill Stults made a motion, seconded by Natalyn Royer, to deny the request. All in favor, motion carried.

Agenda Item 8 – Concerning the Playground Project, Nataly Royer stated that as the City Park project moves forward, she anticipates the playground project being diverted to the new city park area.

Agenda Item 9: Concerning the Splash Pad Project , no further action taken at this time.

Agenda Item 10: General Discussion – Annette Abernathy read a note form Project Graduation thanking AMDD for their contribution to their fund raiser.

Bill Stults informed the directors that he has a meeting set with Commissioner Larry George to discuss projects in Fort Anahuac Park relating to the observation tower repair, returning the picnic tables, adding wifi as previously discussed, etc.

Janice Jircik requested Annette Abernathy contact Major Sanders to set up a meeting with the city and AMDD to discuss general topics that apply to both groups. Anahuac City Council proposed this joint meeting at their May council meeting.

Agenda Item 11: After review of the Minutes of the Regular Meeting for May 17, 2016, motion was made by Janice Jircik, seconded by Bill Stults, to approve the minutes as presented. All in favor, motion carried.

Agenda Item 12: After a review of the accounts payable and bank statement, motion was made by Janice Jircik, seconded by Danny Thompson, to approve the statements as presented. All in favor, motion carried.

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Agenda Item 13: There being no further business, motion was made by Bill Stults, seconded by Janice Jircik, to adjourn the Regular Meeting of the Anahuac Municipal Development District at 6:45 p.m. All in favor, motion carried.

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Danny Thompson, Chairperson

Attest:

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Janice Jircik, Vice-Chairperson

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